

- President: Bill Gamble (telephonically)
- Vice President: Terry Gorlick
- Secretary: Lisa Behrens
- Treasurer: Dave Malo
- Member at Large: Ben Tew (telephonically)
- Member at Large: David Haggard
- Member at Large: Jodi Riddell



PO Box 520931  
Big Lake, AK 99652-0931

**Executive Board Meeting – March 28, 2023 – 6:00 PM  
Big Lake Family Restaurant**

**MINUTES**

**1.) Call to Order/ Determination of Quorum**

By: Terry Gorlick      Quorum: Yes      Time: 6:00pm

**2.) Pledge of Allegiance**

**3.) Agenda Approval**    Motion: n/a    Second: n/a  
Informal Agenda provided by Terry Gorlick

**4.) Previous Meeting Minutes Approval**    Motion: n/a    Second: n/a  
No Executive Board minutes available, due to change in secretary position  
Terry Gorlick requested March 14 General Membership meeting draft minutes be reviewed by the board members before the April 11 meeting. Lisa Behrens answered draft minutes were emailed to the board a few days earlier, will send again.

**5.) Presentation(s)**

**5.) Treasurer’s Report**      Checking: \$      Savings: \$  
Terry Gorlick initiated discussion of several financial topics:

- 1.) New format for the Treasurer’s report,
- 2.) Clarification of the accounting process and who would be doing the bookkeeping
- 3.) Year-end taxes and Non-profit status
- 4.) Grants: forms and process

There was also discussion of membership processes

- 1.) Would a “mass email” renewal reminder to all members in January be beneficial and/or feasible?
- 2.) Dave Malo recommended “member appreciation” effort, such as a renewal “Thank You”
- 3.) Lisa asked question about how the membership contact list is maintained and who has access to provide renewal reminders, thank-you messages, etc. (Answer – Jodi does this)

**6.) Correspondence**

Terry Gorlick asked how correspondence is handled, and who is checking BLCC mailbox. Jodi Riddell confirmed that she handles this task.

**7.) Unfinished Business**

Terry requested board members to consider volunteering for committees: Grants, Membership, and other assignments

